

# The Rural Municipality of Lajord No. 128

## Regular Meeting Minutes

Tuesday, November 14, 2023

Municipal Office - Lajord, Saskatchewan

---

### ATTENDANCE

#### PRESENT:

Armond Gervais, Reeve  
Martin Bechard, Councillor, Division #1  
Scott Moyse, Councillor, Division #2  
Lacey Selinger, Councillor, Division #4  
Steven Leippi, Councillor, Division #5  
Mason Resch, Councillor, Division #7

#### NOT IN ATTENDANCE:

Todd Lewis, Councillor, Division #3  
Kris Boesch, Councillor, Division #6

#### STAFF:

Lynette Herauf, Chief Administrative Officer

### ORDER

The meeting was called to order by Reeve Armond Gervais at 9:00am.

### DELEGATION – INVENERGY

Richard Deacon with Invenergy and Reed Hentze with KGS attended the meeting from 9:00am to 9:29am, to provide an update on Invenergy and where they are with the SaskPower RFP process.

### DELEGATION – RM WEED INSPECTOR

Bob Baker the weed inspector for the RM attended the meeting from 9:52am to 10:10am to provide a 2023 weed update.

### MINUTES 268/23

#### SELINGER:

THAT the minutes of the regular council meeting held Tuesday, October 10, 2023, be approved as circulated.

Carried

### PUBLIC HEARING MINUTES 269/23

#### LEIPPI:

THAT the minutes of the public hearing held Tuesday, October 10, 2023, be approved as circulated.

Carried

### DELEGATION – ALLNORTH

Keaton Sinclair and James Yurkowski from All North came into the meeting at 10:15am to 11:49am to provide a presentation on the engineering for the estlin bridge.

A discussion also took place during this time regarding the culvert project at the low-level crossing that Western Potash Corporation is completing on TWP Rd 144.

**The Rural Municipality of Lajord No. 128**  
**Tuesday, November 14, 2023**

---

Manager of Public Works, Darcy Ziegler came into the meeting from 10:22am to 1:44pm, to participate in the meeting as well as provide a public works update.

LUNCH BREAK  
270/23

LEIPPI:  
THAT the time being 12:11pm, we break for lunch.

Carried

RECONVENE  
271/23

SELINGER:  
THAT the time being 12:42pm, we reconvene.

Carried

LOT 4 BLK 2  
LAJORD – TANK  
REMOVAL  
272/23

MOYSE:  
THAT direction be given to the Manager of Public Works to have the water and sewer tanks removed from Lot 4, Blk 2, B3490 in the Hamlet of Lajord.

Carried

APEX EAVES  
273/23

BECHARD:  
THAT the quote received from APEX Eaves to install eaves on the RM cold storage shed for \$5,061.00, be accepted.

Carried

RM COLD STORAGE  
LIGHTING  
274/23

BECHARD:  
THAT the quote be accepted from Riley Gooding to install lighting in the RM cold storage shed for \$10,051.44.

Carried

ACCOUNTS FOR  
APPROVAL  
275/23

RESCH:  
THAT the List of Accounts for Approval as presented by cheques #18430 to 18507, and other payments totaling an amount of \$508,782.27, be approved.

Carried

COUNCIL TRAINING  
276/23

SELINGER:  
THAT the Chief Administrative Officer be directed to reach out the surrounding RM's to set up council training on roles and responsibilities with Lorri Matthewson in 2024.

AND FURTHER THAT we apply for the TSS (Targeted Sector Support Initiative) grant by November 30, 2023, for governance training.

Carried

IT SERVICES –  
MUNISOFT  
277/23

LEIPPI:  
THAT the Chief Administrative Officer be given approval for the IT Services offered by Munisoft for the premium package of \$182/month.

Carried

**The Rural Municipality of Lajord No. 128**  
**Tuesday, November 14, 2023**

---

VACATION CARRY OVER 278/23	MOYSE: THAT Employee #11 be approved to carry over five (5) vacation days to 2024 to be used from January 10 – 16, 2024.	Carried
FINANCIAL STATEMENT 279/23	BECHARD: THAT the Statement of Financial Activities for the period ending October 31, 2023, be recorded as circulated to Council.	Carried
CANCEL & REISSUE CHEQUE 280/23	RESCH: THAT we approve the cancellation of the stale dated cheque #18266 and for it to be re-issued in the amount of \$210.18.	Carried
BYLAW 2023-04 – FIRST READING 281/23	SELINGER: THAT Bylaw 2023-04 being a bylaw to replace Bylaw 2022-01, known as the Gravel Licensing Bylaw, be read a first time.	Carried
BYLAW 2023-04 – SECOND READING 282/23	LEIPPI: THAT Bylaw 2023-04 being a bylaw to replace Bylaw 2022-01, known as the Gravel Licensing Bylaw, be read a second time.	Carried
BYLAW 2023-04 – THIRD READING 283/23	MOYSE: T THAT Bylaw 2023-04 being a bylaw to replace Bylaw 2022-01, known as the Gravel Licensing Bylaw, be given three readings at this meeting.	Carried Unanimously
BYLAW 2023-04 – FINAL APPROVAL 284/23	BECHARD: THAT Bylaw 2023-04 being a bylaw to replace Bylaw 2022-01, known as the Gravel Licensing Bylaw, having been given three separate readings, now be adopted, signed and sealed.	Carried
RM128 HEALTH & SAFETY MANUAL 285/23	RESCH: THAT the Health and Safety Manual prepared by the South East Regional College for the Rural Municipality of Lajord No. 128, be approved.	Carried
	Councillor Lacey Selinger stepped out of the meeting due to a conflict of interest with Employee #2.	

**The Rural Municipality of Lajord No. 128**  
**Tuesday, November 14, 2023**

---

EMPLOYEE #2 – WAGE INCREASE 286/23	LEIPPI: THAT the wage for employee #2 be increased to \$38.90/hour as of November 20, 2023.  AND FURTHER THAT the Chief Administrative Officer be directed to do up a letter of understanding and send to the Teamsters Local Union No. 395 for signature and approval.	Carried
	Councillor Lacey Selinger, came back into the meeting at 3:10am.	
CELL PHONE ALLOWANCE 287/23	BECHARD: THAT the cell phone allowance for the Employee #12, be removed as of September 30, 2023.	Carried
HIRING OF MANAGER OF PUBLIC WORKS 288/23	RESCH: THAT we agree to hire Darcy Ziegler as the Manager of Public Works, with a start date of October 11, 2023, in accordance to the 2023 salary schedule, with a probation period of six months. It is further agreed that the Chief Administrative Officer be directed to send an offer of employment.	Carried
RM ORGANIZATIONAL CHART 289/23	SELINGER: THAT the updated organizational structure chart for the Rural Municipality of Lajord No. 128, be approved.	Carried
ANNUAL VACATION & RAIN DAY POLICY 290/23	LEIPPI: THAT the annual vacation and rain day policy, be updated and approved.	Carried
EMPLOYEE CODE OF CONDUCT POLICY 291/23	MOYSE: THAT the employee code of conduct policy, be updated and approved.	Carried
WATERWORKS CAPITAL INVESTEMENT STRATEGY 292/23	RESCH: THAT the waterworks capital investment strategy, be approved.	Carried

**The Rural Municipality of Lajord No. 128**  
**Tuesday, November 14, 2023**

---

WATERWORKS  
RATE POLICY  
293/23

BECHARD:  
THAT the waterworks rate policy, be approved.

Carried

RICETON  
VOLUNTEER FIRE  
DEPARTMENT  
MEMBERS  
294/23

SELINGER:  
THAT the following volunteers be appointed as members of the Riceton Volunteer Fire Department for the Rural Municipality of Lajord No. 128, and that we hereby recognize the Fire fighters/First Responders within the district and, as such, they hereby be afforded coverage as named insured under this municipality's liability insurance and benefit plan for 2023-2024.

Fire Fighters:

1. Brown, Lindsey
2. Brunas, Carter
3. Coleclough, Jeff
4. Eissfeldt, Peter
5. Elmer, Al
6. Ford, Colin
7. Glaze, Russell
8. Gooding, Jesse
9. Lewis, Brendan
10. Lewis, Rod
11. Maloney, Kacee
12. Moats, Josh
13. Moats, Lee
14. Moyse, Zach
15. Pitchko, Rob
16. Rosenfeld, Mathew
17. Windecker, Dave
18. Ulrich, Dustin
19. Ulrich, Tyler
20. Ulrich, Wade

First Responders:

1. Brown, Lindsey
2. Coleclough, Jeff
3. Coleclough, Kathleen

Carried

**The Rural Municipality of Lajord No. 128**  
**Tuesday, November 14, 2023**

---

KADER  
DEPARTMENT  
MEMBERS  
295/23

SELINGER:  
THAT the following volunteers be appointed as members of the Kronau and District Emergency Response department for the Rural Municipality of Lajord No. 128, and that we hereby recognize the Fire fighters within the district and, as such, they hereby be afforded coverage as named insured under this municipality's liability insurance and benefit plan for 2023-2024.

Fire Fighters:

1. Fischer, Paul
2. Schneider, Brad
3. Fortner, Rick
4. Resch, Lance
5. Euteneier, Ron
6. Lowndes, Brendan
7. Wilkie-Lowndes, Tina
8. Kowbel, Mike
9. Gervais, Armond
10. Muller, Kyle
11. Mandziak, Terry
12. Koot, Mark
13. Schaeffer, Joel
14. Resch, Mason
15. Sacchetti, Joran
16. Steranko, Joey
17. Bernhardt, Drew
18. Ballus, Josh
19. Gervais, Brecklin
20. Kerr, Joel
21. Bernhardt, Sharla
22. Desjardins, Kyle

Carried

COURT ORDER – 10  
KOOCHIN CRES  
296/23

RESCH:  
THAT the Chief Administrative Officer be directed to work on seeking a court order on the property located on Lot 7, Blk 15 Plan 101957744 (10 Koochin Crescent) in the Hamlet of Kronau, to have the building completed or the structure to be removed by August 1, 2024.

Carried

RIRG –  
ENGINEERING  
DECLARATION  
297/23

SELINGER:  
THAT approval be given to the Reeve and Chief Administrative Officer to sign the RIRG engineering declaration for the estlin bridge project.

Carried

**The Rural Municipality of Lajord No. 128**  
**Tuesday, November 14, 2023**

---

LOTS 20-23, BLK 2 RICETON 298/23	MOYSE: THAT the offer of purchase received from Kevin Lavoie for the purchase of Lots 20, 21, 22 & 23, Blk 2, BC887 in the Hamlet of Riceton for the price of \$10,000, be accepted. AND FURTHER THAT the purchaser will be responsible for changing the title on the above properties, and all costs associated with it.	Carried
SARM – PSIP 299/23	LEIPPI: THAT the SARM Property Self-Insurance Program, having been reviewed and the necessary adjustments made, be approved for the 2024 renewal.	Carried
KRONAU GRID RIGHT OF WAY 300/23	BECHARD: THAT the RM make a formal offer under an agreement for sale to purchase the road right of way of approximately 2.18 acres along SE 32-15-17 W2 and SW 33-15-17 W2, at a cost of which is equal to the assessed value of the land per acre, with the rights to still farm the land.	Carried
KRONAU ROW SURVEY 301/23	MOYSE: THAT the Chief Administrative Office be given approval to have the area surveyed along SE 32-15-17 W2 and SW 33-15-17 W2 for the Kronau grid project to widen the right of way to 41 metres from 21 metres, as per the Rural Integrated Roads for Growth agreement.	Carried
TENDER 302/23	RESCH: THAT the Chief Administrative Officer be given direction to tender the old shop and garage doors as well as the used equipment.	Carried
LOW LEVEL CROSSING 303/23	SELINGER: THAT it be noted the construction of the culvert project located at ENE 24-14-17 W2 is the responsibility of Western Potash Corporation to build and indemnify the Rural Municipality of Lajord No. 128, in case there is any damage, destruction or injury as per our agreement.	Carried
RESIGNATION – ALEETA KOPECK 304/23	LEIPPI: THAT the letter of resignation received from Aleeta Kopeck from the Hamlet Board of Davin as of October 24, 2023, be recognized as to receipt and filed.	Carried

**The Rural Municipality of Lajord No. 128**  
**Tuesday, November 14, 2023**

---

AED 305/23	MOYSE: THAT approval be given to Administration to purchase a new AED for the RM Shop at a cost of \$1,689.00, from AED Advantage.	Carried
PBI APPOINTMENTS – 2024 306/23	BECHARD: THAT the following licensed building officials have been appointed by the Rural Municipality of Lajord No. 128 under the authority of subsections 16(2) and 16(3) of <i>The Construction Codes Act</i> : <ul style="list-style-type: none"><li>• Douglas Mulhall</li><li>• Virginia Shepley</li><li>• Bobby Baker</li><li>• Amanda Kaufmann</li><li>• Joshua Nitz</li><li>• Walter Schroeder</li><li>• David Kindred</li><li>• John Dulle</li></ul>	Carried
SHOP – LOT 11, CM1302 307/23	SELINGER: That the request to build a shop for a landscaping business on Lot 11, CM1302, be denied as this is a residential subdivision.	Carried
SEASONAL LAYOFFS 308/23	RESCH: THAT the layoff notices for the 2023 season be forwarded to seasonal staff, effective November 17, 2023.	Carried
DAVIN BOARD MEETING MINUTES 309/23	SELINGER: THAT the minutes from the Hamlet of Davin Board meeting held on September 23, 2023, be recognized as to receipt and filed.	Carried
DAVIN BOARD MEETING MINUTES 310/23	SELINGER: THAT the minutes from the Hamlet of Davin Board meeting held on October 5, 2023, be recognized as to receipt and filed.	Carried
RICETON HAMLET BOARD MEETING MINUTES 311/23	MOYSE: THAT the minutes from the Hamlet of Riceton Board meeting held on October 14, 2023, be recognized as to receipt and filed.	Carried



**The Rural Municipality of Lajord No. 128**  
**Tuesday, November 14, 2023**

---

LAGOON  
INSPECTIONS  
312/23

BECHARD:  
THAT the lagoon inspections for the Hamlet of Davin, Gray, Kronau and Riceton received from Al Irvine, be recognized as to receipt and filed.

AND FURTHER THAT the Chief Administrative Office send a copy of each inspection to the hamlet boards for review.

Carried

CORRESPONDENCE  
313/23

RESCH:  
THAT we acknowledge the correspondence placed on the table for Council perusal and that the following list of correspondence from the November agenda and miscellaneous correspondence be filed and/or disposed of in the usual manner:

- APAS Letter-Farmer's and Food Prices, Livestock Summit Report, Preliminary Costs of the Federal Carbon Backstop on Saskatchewan Agriculture, Proposed Bunge-Viterra Merger, Accountability & Performance Review 2023
- APAS Update – November 2, 2023
- APAS Update – October 12, 2023
- APAS Update – October 19, 2023
- Media Release – Saskatchewan Broadband Action Committee: A Proposed Broadband Development & Investment Framework
- Plant Health Network Newsletter – Fall 2023
- TC Energy – Keystone Pipeline System Operatorship Amendment Application Notification

Carried

ADJOURNMENT  
314/23

SELINGER:  
THAT this meeting be adjourned at 5:19pm.

Carried

***Originally Signed By***

***Originally Signed By***

---

Armond Gervais, Reeve

---

Lynette Herauf, Chief Administrative Officer