

The Rural Municipality of Lajord No. 128

Regular Meeting Minutes

Friday, March 10, 2023

Municipal Office - Lajord, Saskatchewan

ATTENDANCE

PRESENT:

Armond Gervais, Reeve
Martin Bechard, Councillor, Division #1
Scott Moyse, Councillor, Division #2
Todd Lewis, Councillor, Division #3
Lacey Selinger, Councillor, Division #4
Steven Leippi, Councillor, Division #5
Kris Boesch, Councillor, Division #6
Mason Resch, Councillor, Division #7

STAFF:

Lynette Herauf, Administrator

ORDER

The meeting was called to order by Reeve Armond Gervais at 8:58am.

Councillor Todd Lewis declared a conflict of interest due to the Development Permit Application – SW 8-14-18 W2 – shed from the February 14, 2023 meeting.

MINUTES

72/23

SELINGER:

THAT the minutes of the regular council meeting held Tuesday, February 14, 2023, be approved as circulated.

Carried

PUBLIC HEARING

MINUTES – OCP/ZB
73/23

LEIPPI:

THAT the minutes of the public hearing held Tuesday, February 14, 2023, be approved as circulated.

Carried

ACCOUNTS FOR APPROVAL

74/23

LEWIS:

THAT the List of Accounts of Approval be presented by cheques #17913 to 17971, and other payments totaling an amount of \$256,801.97, be approved for payment.

Carried

DELEGATION

Susan Oakley-Paul the Reeve of RM of Sherwood No. 159 attended the meeting from 9:25am to 9:59am to talk to Council as a candidate running for the SARM Division 2 Director.

Manager of Public Works, Jim Dielschneider came into the meeting from 10:02am to 10:47am, to provide a public works update.

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GRAVEL CRUSH TENDER 75/23	BECHARD: THAT the tender received from KF Aggregates Recycling to crush 40,000 yards of gravel at a cost of \$6.50/yd, \$2.50/yd for reject and \$5/yd for stripping, be accepted.	Carried
FINANCIAL STATEMENT 76/23	BOESCH: THAT the Statement of Financial Activities for the period ending February 14, 2023, be recorded as circulated to Council.	Carried
HAMLET OF GRAY – FENCE - LAGOON 77/23	RESCH: THAT the Hamlet of Gray is required to construct a wire fence around the lagoon as per motion #186/23 passed on August 9, 2022.	Carried
HIRE BREEANNA KNOLL 78/23	LEWIS: THAT we agree to hire Breeanna Knoll as the full-time administrative assistant, with a start date of March 20, 2023, in accordance with the 2023 Salary Schedule, with a probation period of six months. It is further agreed that the Administrator be directed to send an offer of employment.	Carried
JOB DESCRIPTION - CAO 79/23	SELINGER: THAT the title for Lynette Herauf as the Administrator be changed to the Chief Administrative Officer (CAO). AND FURTHER THAT the amended job description be approved.	Carried
	Councillor Martin Bechard declared a conflict of interest for the Financial Officer Job Description 10:53am Councillor Martin Bechard came back into the meeting at 10:56am.	
JOB DESCRIPTION – FINANCIAL OFFICER 80/23	MOYSE: THAT the title for Marlyss Bechard as the Assistant Administrator be changed to Financial Officer. AND FURTHER THAT the amended job description be approved.	Carried
JOB DESCRIPTION – ADMINISTRATIVE ASSISTANT 81/23	LEIPPI: THAT the job description for the administrative assistant be approved.	Carried

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Councillor Lacey Selinger declared a conflict of interest regarding the public works time sheet policy, time app and cell phone allowance and left the meeting at 10:56am.

Councillor Lacey Selinger came back into the meeting at 11:14am.

RESCIND MOTION 67/23
82/23

BOESCH:

THAT motion 67/23 be rescinded as the Public Works Department will now be using a shop iPad for the Quickbooks Timesheet App, instead of the operator's personal cell phones.

Carried

TIME CLOCK AND TIME
SHEET POLICY
83/23

BECHARD:

THAT the Time Clock and Time Sheet Policy be amended and approved as per direction of Council.

Carried

TAXERVICE – TAX
ENFORCEMENT
84/23

LEWIS:

THAT the CAO be given approval to sign the TAXervice engagement letter for the management of property tax arrears recovery for the Rural Municipality of Lajord No. 128.

Carried

FORT DISTRIBUTORS –
DUST CONTROL
85/23

SELINGER:

THAT we accept the 2023 quote received from Fort Distributors Ltd. To supply and apply the dust control for 2023 of \$0.38 per litre plus tax.

Carried

RATEPAYER #610
PENALTY CHARGE
86/23

LEIPPI:

THAT the request received from ratepayer #610 regarding the unjustified land tax late penalty charge, be denied.

AND FURTHER THAT it be communicated to ratepayer #610 that a change of address is to be done with the RM Office and not election officials on an election night. AS filling out an election form does not constitute as changing an address with the office as these election forms are locked away in the ballot box the evening of an election.

Carried

Councillor Martin Bechard declared a conflict of interest due to the Financial Officer attending the RMAA Convention and left the meeting at 11:17am.

Councillor Martin Bechard came back into the meeting at 11:18am.

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RMAA CONVENTION
87/23

MOYSE:
THAT the CAO and Financial Officer be approved to attend the RMAA Convention on May 15-18, 2023, in Saskatoon.

AND FURTHER THAT all associated costs be covered.

Carried

Reeve Armond Gervais declared a conflict of interest regarding the KCRC recreation grant request as he is a member of the board and left the meeting at 11:18am.

Reeve Armond Gervais came back into the meeting at 11:22am.

KCRC – RECREATION
GRANT
88/23

BECHARD:
THAT the Rural Municipality of Lajord No. 128 issue a cheque for \$14,061 to KCRC as part of the recreation grant for the Kronau Outdoor Skating Rink Revitalization Project.

Carried

CORRESPONDENCE
89/23

RESCH:
THAT we acknowledge the correspondence placed on the table for Council perusal and that the following list of correspondence from the March agenda and miscellaneous correspondence be filed and/or disposed of in the usual manner:

- APAS Update
- Eco Engineering Ltd.
- EMSCO Heavy Equipment
- Madsen Fence – Saskatchewan’s Fence Manufacturer
- Road Groom Manufacturing
- SAMA – Welcome to the INDSider!
- SARM News Release – Rural Saskatchewan Continues to Wait for Healthcare Improvements – SARM Seeks Legitimate Solutions
- SARM News Release – SARM Looks to Lake Diefenbaker Irrigation Project for Drought Relief
- SARM News Release – SARM Partners with The Saskatchewan Cattlemen’s Association and Saskatchewan Stock Growers Association to Call for Support for the Saskatchewan Cattle Industry
- TC Energy – 2023 Scholarship Program

Carried

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ADJOURNMENT
90/23

LEWIS:
THAT this meeting be adjourned at 11:45am.

Carried

Originally Signed By

Originally Signed By

Armond Gervais, Reeve

Lynette Herauf, Administrator