

The Rural Municipality of Lajord No. 128

Regular Meeting Minutes

Tuesday, January 17, 2023

Municipal Office - Lajord, Saskatchewan

ATTENDANCE

PRESENT:

Armond Gervais, Reeve
Martin Bechard, Councillor, Division #1
Scott Moyse, Councillor, Division #2
Lacey Selinger, Councillor, Division #4
Steven Leippi, Councillor, Division #5
Kris Boesch, Councillor, Division #6
Mason Resch, Councillor, Division #7

NOT IN ATTENDANCE:

Todd Lewis, Councillor, Division #3

STAFF:

Lynette Herauf, Administrator
Marlyss Bechard, Assistant Administrator

ORDER

The meeting was called to order by Reeve Armond Gervais at 9:04am.

Manager of Public Works, Jim Dielschneider came into the meeting from 9:04am to 10:07am, to provide a public works update.

EVOLUTION TRAINING AND CONSULTING 1/23

SELINGER:

THAT the RM contract Evolution Training and Consulting to provide training for Council and the Public Works Department.

Carried

MINUTES 2/23

LEIPPI:

THAT the minutes of the regular council meeting, held Tuesday, December 13, 2022, be approved as circulated.

Carried

ACCOUNTS FOR APPROVAL 3/23

BECHARD:

THAT the List of Accounts of Approval as presented by cheques #17783 to 17848, and other payments totaling an amount of \$364,906.71, be approved for payment.

Carried

REGINA PUBLIC UTILITY BOARD ARREARS 4/23

MOYSE:

THAT the request received from the Regina South Public Utility Board to add the outstanding arrears to PT NW 7-15-18 W2 for a total of \$488.06, be approved.

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AND FURTHER THAT the Administrator be directed to add the outstanding amount tax roll 1333 000 for collection on behalf of the Regina South Pipeline Public Utility Board

Carried

FINANCIAL
STATEMENTS
5/23

BOESCH:
THAT the Statement of Financial Activities for the period ending December 31, 2022, be recorded as presented to Council.

Carried

QUICK BOOKS TIME
SHEET APP
6/23

RESCH:
THAT Quickbooks Time mobile app be purchased for the Public Works Department for the cost of \$30/month plus \$10 per user.

Carried

BOARD OF REVISION
APPOINTMENTS
7/23

BECHARD:
THAT the Council of the Rural Municipality of Lajord No. 128 appoint the following members of the Board of Revision Board for 2023, as follows:

Board of Revision

Barry Braitman
Donna Strudwick
Wayne Joyce
Jeff Hutton

AND FURTHER THAT the Council of the Rural Municipality of Lajord No. 128 appoint Aileen Swenson as the secretary for the Board of Revision for 2023.

Carried

DEVELOPMENT
APPEALS BOARD
APPOINTMENTS
8/23

LEIPPI:
THAT the Council of the Rural Municipality of Lajord No. 128 appoint the following members of the Development Appeals Board for 2023, as follows:

Development Appeals Board (DAB)

Aimee Bryck
Barry Braitman
Donna Strudwick
Alton Tangeldal

AND FURTHER THAT the Council of the Rural Municipality of Lajord No. 128 appoint Aileen Swenson as the secretary for the Development Appeals Board for 2023.

Carried

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BOR & DEVELOPEMNT
APPEAL BOARD
AGREEMENT
9/23

MOYSE:
THAT approval be given to the Reeve and Administrator to sign the Board of Revision and Development Appeals Agreements with the Rural Municipality of Edenwold No. 158.

Carried

SARM FIDELITY BOND
10/23

BOESCH:
THAT the Rural Municipality of Lajord No. 128 renew the SARM Fidelity Bond Plan for the year 2023.

Carried

SARM LSIP
11/23

RESCH:
THAT the Rural Municipality of Lajord No. 128 renew the SARM Liability Self-Insurance Plan and Excess Liability Plan for the year 2023

Carried

SNOW PLOW
OPERATORS
12/23

SELINGER:
THAT the following be appointed snow plow operators and be authorized to remove snow on public municipal roads provided they are certified, and their equipment is legally outfitted and they have obtained permission from the applicable Councillor prior to any snow removal.

Dustin Ulrich	Clifford Potetz	Larry Shostal
Bill Carnegie	Randi Frei	Todd Lewis
Randy Phillips	Aaron Fahlman	Dennis Lynch
Scott Moyse	James Seiferling	Al Hartwell
John Seiferling	Steve Leippi	Casey Maloney
Earl Bonsor	Larry Eutenier	Chris Jelinski
Kris Boesch	Jesse Gooding	Armond Gervais
Martin Bechard	Bob Weisgerber	Mark Weisgerber
Come Bechard	Bill Johnston	Andreas Schaeffer
Gerald Hendry	Brecklin Gervais	Bruce Gooding
Stephen Moon	Joe Lekivetz	Michael Lekivetz
David Lekivetz	Rod Lewis	Wade Ulrich
Damien Herauf	Clifford Brick	Jerod Brick
Beau Bechard	Kelly Maloney	Riley Gooding
Peter Novak	Robert Lewis	Hutterian Brethren Church of Lajord
Brendan Lewis	Todd Brunas	Carter Brunas
Zack Moyse	Lee Moats	Brendan Lownes
Mike Kowbel	Errol Ring	Greg Butterfield
Neil Shoemaker	Gordon Sharp	Dane Sharp
Duke Gooding	Lorne Bonsor	Donnie Ell
Mason Resch	Norm Shoemaker	Tate Sakundiak
Braydon Philips	Paul Boesch	

Carried

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SNOW PLOW RATES
13/23

LEIPPI:
THAT the 2023 rates which the Rural Municipality of Lajord No. 128 will pay for snow plow, tractor and operator shall be as follows:

7 feet - \$110/Hour
8 feet - \$120/Hour
9ft - \$130/Hour

Carried

SERVICE CHARGES &
FEES
14/23

MOYSE:
THAT the service charges and fees for 2023, be approved and attached to these minutes.

Carried

A recorded vote was requested by Reeve Armond Gervais for the following motion.

CUSTOM WORK POLICY
15/23

BECHARD:
THAT the Rural Municipality of Lajord No. 128 approve to do custom work for 2023 as per the Custom/Shop Work Policy.

Recorded Vote

	<u>For</u>	<u>Against</u>
Councillor, Martin Bechard		X
Councillor, Scott Moyse	X	
Councillor, Lacey Selinger	X	
Councillor, Steve Leippi		X
Councillor, Kris Boesch	X	
Councillor, Mason Resch	X	
Reeve, Armond Gervais	X	

Carried

2023 WCB RATES
16/23

BOESCH:
THAT Council set the annual amount of coverage for Saskatchewan Worker's Compensation Board at the actual amount of the salary for employees and at the minimum amount for Members of Council and Hamlet Board Members for the fiscal year of 2023.

AND FURTHER THAT each member of the Riceton Volunteer Fire Department and Kronau and District Emergency Response be covered as per the guidelines.

Carried

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PEST CONTROL OFFICER – CLUB ROOT 17/23	RESCH: THAT the Rural Municipality of Lajord No. 128 appoints the following Plant Health Officers as the Pest Control Officers for Clubroot for 2023: <ul style="list-style-type: none">• Katey Makohoniuk• Tayo Adegeye• Joanne Kwasnicki• Chelsea Neuberger• Betty Johnson• Colleen Fenning	Carried
CUSTOMER #1932 SEPTIC REIMBURSEMENT 18/23	SELINGER: THAT the email received from customer #1932, for reimbursement of a new pump, be denied.	Carried
WHITE BUTTE RCMP STAKEHOLDER MEETING 19/23	LEIPPI: THAT Councillor Lacey Selinger be appointed to attend the monthly White Butte RCMP Stakeholder meetings.	Carried
SOUTH CENTRAL TRANSPORTATION PLANNING COMMITTEE 20/23	MOYSE: THAT the Rural Municipality of Lajord No. 128 appoint Larry Grant to sit on the South-Central Transportation Planning Committee as a representative of our RM.	Carried
AUDITOR ENGAGEMENT 21/23	MOYSE: THAT the Rural Municipality of Lajord No. 128, authorize the Reeve to sign the engagement letter with Dudley & Company LLP to provide auditing services for the year 2022.	Carried
RECESS FOR LUNCH 22/23	BECHARD: THAT the time being 12:05pm we recess for lunch.	Carried
RECONVENE MEETING 23/23	BOESCH: THAT the time being 12:38pm we reconvene.	Carried
DOG – CUSTOMER #1837 24/23	MOYSE: THAT the Council recognize the letter written to customer #1837 regarding the recent dog complaints.	

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AND FURTHER THAT as per Bylaw 2018-01 Respecting the Regulation and Control of Animals within the RM a fine be issued of \$2,000 for any incidents going forward.

Carried

RMAA SPRING
WORKSHOP
25/23

BECHARD:
THAT Administration be given approval to attend the RMAA Spring Workshop in Weyburn on March 28, 2023.

Carried

PBI BUILDING OFFICIAL
APPOINTMENT
26/23

BOESCH:
THAT in accordance with the service agreement with Professional Building Inspections Inc, the Rural Municipality of Lajord No. 128, hereby resolves to issue a Certificate of Appointment for the following list of people, who are a Licensed Building Official, and who are a resident of the Province of Saskatchewan:

Douglas Mulhall
Virginia Shepley
Bobby Baker
Amanda Kaufmann
Walter Schroeder
David Kindred
Dustin Masuk
Joshua Nitz
William Hudema

Carried

SAFETY PLAN
27/23

RESCH:
THAT the Rural Municipality of Lajord No. 128 No. 128 accept the quote received from Southeast College to build a safety plan for the RM for a total cost of \$6,823.80.

Carried

STATISTICS CANADA -
CENSUS
28/23

SELINGER:
THAT the letter received from Lise Rivais with Census – Statistics Canada be recognized as to receipt and filed.

AND FURTHER THAT the letter be forwarded onto SARM and the Ministry of Government Relations for review.

Carried

Manager of Public Works Jim Dielschneider came into the meeting at 1:00pm to 3:16pm for the asset management presentation.

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DELEGATION – ASSOCIATED ENGINEERING	Michael Binns with Associated Engineering came into the meeting from 1:00pm to 3:31pm to discuss the Asset Management Plan, FCM Grant as well as the Hamlet of Kronau Sewer issues.	
CLOSED SESSION 29/23	LEIPPI: THAT the time being 3:43pm, we go into a closed session to discuss personnel.	Carried
RECONVENE 30/23	LEIPPI: THAT the time being 4:30pm, we come out of the closed session.	Carried
RESCIND MOTION 31/23	LEIPPI: THAT motion 299/22 be rescinded.	Carried
2023 HOURS OF WORK 32/23	MOYSE: THAT the 2023 Public Works Department hours be set as per the Hours of Work and Overtime Policy, as follows: A minimum of 10 hours per day Monday to Friday during Summer (May 1 to October 31) for a total of 50 hours per week and a minimum of 8 hours per day from Monday to Friday during Winter (November 1 to April 30) for a total of 40 hours per week. AND FURTHER THAT all employees start at a set time each day, which will be determined by the Manager of Public Works.	Carried
SICK LEAVE POLICY 33/23	SELINGER: THAT the updated sick leave policy, be approved.	Carried
EMPLOYEE #9 – SICK LEAVE 34/23	BECHARD: THAT the Administrator be directed to set up a meeting with the HR Committee and Employee #9 regarding the sick leave misuse which took place on January 4, 2023. Sick Leave is only to be used for illness, injury, medical, dental or similar appointments as per the Sick Leave Policy and Collective Agreement.	Carried
SICK LEAVE MISUSE/FRAUD 35/23	BOESCH: THAT Administration be directed to document all suspected sick leave misuse, fraud or patterns of behaviour.	

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AND FURTHER THAT it be noted the sick leave policy was reviewed with staff on January 10, 2023 with all Equipment Operators, Manager of Public Works, Administrator, HR Committee Members and Reeve in attendance.
Carried

PERFORMANCE REVIEW POLICY
36/23 RESCH:
 THAT the updated performance review policy, be approved.
Carried

HAMLET OF KRONAU MINUTES
37/23 BECHARD:
 THAT the minutes from the Hamlet of Kronau Board meeting held on July 11, 2022, be recognized as to receipt and filed.
Carried

HIRE ADMINISTRATIVE ASSISTANT
38/23 SELINGER:
 THAT the Administrator be given approval to advertise and hire a full-time Administrative Assistant for the Rural Municipality of Lajord No. 128.
Carried

CORRESPONDENCE
39/23 LEIPPI:
 THAT we acknowledge the correspondence placed on the table for Council perusal and that the following list of correspondence from the January agenda and miscellaneous correspondence be filed and/or disposed of in the usual manner:
 • 2022 Clubroot Distribution Map
 • APAS Updates
 • CN Rail – Snow Removal Operations, Railroad Crossings
 • Regulatory Changes – Board of Revision and Assessment Appeals
 • SARM – Nominations for 2023 Lieutenant Governor’s Award for Outstanding Service
 • STARS
 • Winter PHO Newsletter & Navigating Conflict Workshops
Carried

ADJOURNMENT
40/23 MOYSE:
 THAT this meeting be adjourned at 4:33pm.
Carried

Originally Signed By

Originally Signed By

Armond Gervais, Reeve

Lynette Herauf, Administrator