

The Rural Municipality of Lajord No. 128

Regular Meeting Minutes

Thursday, December 16, 2021

Municipal Office - Lajord, Saskatchewan

ATTENDANCE

PRESENT:

Armond Gervais, Reeve
Martin Bechard, Councillor, Division#1
Scott Moyse, Councillor, Division #2
Todd Lewis, Councillor, Division #3
Larry Grant, Councillor, Division #4
Steven Leippi, Councillor, Division #5
Kris Boesch, Councillor, Division #6
Mason Resch, Councillor, Division #7

STAFF:

Lynette Herauf, Administrator
Marlyss Bechard, Assistant Administrator

ORDER

The meeting was called to order by Reeve Armond Gervais at 9:00am.

MINUTES 280/21

LEWIS:

THAT the minutes of the regular council meeting November 8, 2021, be approved as circulated.

Carried

ACCOUNTS FOR APPROVAL 281/21

GRANT

THAT the List of Accounts of Approval as presented by cheques #17053 and #17109 with voided cheque #17080, and other payments totaling an amount of \$1,079,718.50, be approved for payment.

Carried

FINANCIAL ACTIVITIES 282/21

LEIPPI:

THAT the Statement of Financial Activities for the period ending November 30, 2021, be recorded as presented to Council.

Carried

COUNCIL REMUNERATION 283/21

MOYSE:

THAT we set Council remuneration for January – December 2022, as follows:

Council Meetings	\$250/day
Committee Meetings	\$250/day or \$150/half-day
Development Committee	\$300/meeting
Conventions/Courses/Workshops	\$250 per day
Reeve's Supervision of Office	\$250/day - (15 days)
Supervision of Public Works	\$250/day - (20 days)
Supervision Mileage	1900 Miles every 6 Months

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AND FURTHER THAT we pay mileage while conducting municipal business at a rate of \$0.55 per kilometer or \$0.88 per mile.

AND FURTHER THAT participating Council Members be covered by the Manulife Medical and Dental Plan with the employer paying 100% of the cost.

Carried

COUNCIL MEETING
DATES
284/21

BECHARD:
THAT the Rural Municipality of Lajord No. 128 set their regular council meeting dates for 2022 as follows:

- Tuesday, January 18, 2022 – 9:00am
- Tuesday, February 8, 2022 – 9:00am
- Tuesday, March 8, 2022 – 9:00am
- Tuesday, April 12, 2022 – 9:00am
- Tuesday, April 26, 2022 – 9:00am
- Friday, May 6, 2022 – 8:00am
- Tuesday, June 14, 2022 – 8:00am
- Tuesday, July 12, 2022 – 8:00am
- Tuesday, August 9, 2022 – 8:00am
- Tuesday, September 13, 2022 – 8:00am
- Tuesday, October 11, 2022- 8:00am
- Monday, November 14, 2022 – 9:00am
- Tuesday, December 13, 2022 – 9:00am

Carried

Councillor Martin Bechard declared a conflict regarding the administration wage discussion and stepped out of the meeting at 9:52am.

Councillor Martin Bechard came back into the meeting at 9:58am

Administrator Lynette Herauf stepped out of the meeting and Assistant Marlyss Bechard took over the meeting at 9:58am.

Councillor Todd Lewis stepped out of the meeting at 10:00am.

Administrator Lynette Herauf came back into the meeting at 10:08am.

SALARY/WAGE
SCHEDULE –
ADMINISTRATION -
2022
285/21

BOESCH:
THAT we approve the attached 2022 salary/wage schedule for Administration.

Carried

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CELL PHONE
ALLOWANCE
286/21

RESCH:
THAT the Administrator be reimbursed for her full cell phone bill in 2022,
which will be paid every 6 months.

AND FURTHER THAT the Assistant Administrator be given a cell phone
allowance of \$50/month which is too be paid every 6 months.

Carried

Councillor Todd Lewis came back into the meeting at 10:27am.

OUTSTANDING
INVOICES
287/21

GRANT:
THAT Council authorize Administration to add any outstanding invoices to
the tax roll at year end.

Carried

PERFORMANCE BONUS
288/21

LEIPPI:
THAT a performance bonus of \$1,000 be given to each employee with the
Rural Municipality of Lajord No. 128

Carried

JD GRADER PURCHASE -
2022
289/21

MOYSE:
THAT the Rural Municipality of Lajord No. 128 purchase a 2021 John Deere
870GP Grader and a snow wing from Brandt for \$437,159.10, and trade in
the used CAT 160M grader serial number CAT0160MEB9E01191 on the
grader for a balance of \$270,644.10.

Carried

CAT GRADER PURCHASE
- 2022
290/21

BECHARD:
THAT the Rural Municipality of Lajord No. 128 purchase a 2022 CAT160M
Caterpillar Grader from Finning for \$366,700.00, and trade in the used CAT
160M grader serial number CAT0160MEB9E01199 on the grader for a
balance of \$229,796.10.

Carried

HARASSMENT POLICY
291/21

BOESCH:
THAT the Harassment Policy be approved and attached to and form a part
of these minutes.

Carried

RM TRUCK POLICY
292/21

RESCH:
THAT the RM Truck Policy be approved and attached to and form a part of
these minutes.

Carried

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TIME CLOCK AND TIME SHEET POLICY 293/21	LEWIS: THAT the Time Clock and Time Sheet Policy be approved and attached to and form a part of these minutes.	Carried
HOURS OF WORK AND OVERTIME POLICY 294/21	GRANT: THAT the Hours of Work and Overtime Policy be approved and attached to and form a part of these minutes.	Carried
TOWN OF BALGONIE SUPPORT LETTER 295/21	LEIPPI: THAT Administration be directed to write a letter of support for the Town of Balgonie for their ICIP Application regarding their project at the Balgonie Aquatic Centre.	Carried
SARM PROCUREMENT 296/21	MOYSE: THAT the Rural Municipality of Lajord No. 128 intends to participate in one or more procurements offered through the Saskatchewan Association of Rural Municipalities (SARM) between January 1 and December 31, 2022.	Carried
RMAA/UMASS SPRING WORKSHOP 297/21	BECHARD: THAT Administration be given approval to attend the RMAA/UMASS Spring Workshop on February 15, 2022 in Weyburn, with all expenses paid.	Carried
OPERATOR IN CHARGE – COMPENSATION - 2022 298/21	BOESCH: THAT when the Foreman is away and an Equipment Operator is put in charge, they will see a 10% increase to their hourly wage.	Carried
LAND TENDER 299/21	GRANT: THAT a tender be put out in the Quad Town Forum for the hay land located on SE 13-15-16 W2 for January 2022.	Carried
AUDITOR – DUDLEY & CO 300/21	BOESCH: THAT the Rural Municipality of Lajord No. 128, authorize the Reeve to sign the engagement letter Dudley & Company LLP to provide auditing services for the year 2021.	Carried

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Councillor Steven Leippi declared a conflict of interest for discussions regarding customer #696 and stepped out of the meeting at 11:45am.

CUSTOMER #696
301/21

RESCH:
THAT the request received from customer #696 for a tax abatement, be denied.

AND FURTHER THAT NE 8-15-16 W2 be added to the SAMA Maintenance list to be reinspected in 2022.

Carried

Councillor Steven Leippi came back into the meeting at 11:57am.

HAMLET OF RICETON
MINUTES – NOVEMBER
28, 2021
302/21

LEWIS:
THAT the minutes from the Hamlet of Riceton Board Meeting held on November 28, 2021, be recognized as to receipt and filed.

Carried

HAMLET OF GRAY –
AGM MINUTES
303/21

GRANT:
THAT the minutes from the Hamlet of Gray Annual General Meeting held on June 26, 2021, be recognized as to receipt and filed.

Carried

CORRESPONDENCE
304/21

LEIPPI:
THAT we acknowledge the correspondence placed on the table for Council perusal and that the following list of correspondence from the December agenda and miscellaneous correspondence be filed and/or disposed of in the usual manner:

- Division 2 Director – Norm Nordgulen
- Fall 2021 APAS Update
- Gravelock – Road Maintenance Newsletter
- KNL Mulching Ltd.
- PBI – Professional Building Inspections, Inc. – Newsletter
- Ritchie Bro's Newsletter
- SARM News Release – SARM and SUMA Launch Saskatchewan Rural Crime Watch Association
- SARM News Release – SARM Disappointed with SK Growth Coalition Campaign
- SARM News Release – Western Canadian Municipal Associations Gather Virtually to Discuss Everything from Broadband to Flooding
- Vice President – William Huber
- Western Potash – December 6, 2021 – Update

Carried

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ADJOURNMENT
279/21

MOYSE:
THAT this meeting be adjourned at 12:05pm.

Carried

Originally Signed By

Originally Signed By

Armond Gervais, Reeve

Lynette Herauf, Administrator