

The Rural Municipality of Lajord No. 128

Regular Meeting Minutes

Tuesday, December 13, 2022

Municipal Office - Lajord, Saskatchewan

ATTENDANCE

PRESENT:

Armond Gervais, Reeve
Martin Bechard, Councillor, Division #1
Scott Moyse, Councillor, Division #2
Todd Lewis, Councillor, Division #3
Lacey Selinger, Councillor, Division #4
Steven Leippi, Councillor, Division #5
Kris Boesch, Councillor, Division #6
Mason Resch, Councillor, Division #7

STAFF:

Lynette Herauf, Administrator
Marlyss Bechard, Assistant Administrator

ORDER

The meeting was called to order by Reeve Armond Gervais at 8:53am.

Manager of Public Works, Jim Dielschneider came into the meeting from 8:53am to 9:24am, to provide a public works update.

OATH OF OFFICE/PUBLIC DISCLOSURE STATEMENTS 272/22

LEIPPI:

THAT Kris Boesch - Division 6 Councillor executed the Oath of Office for Councillor and submitted the public disclosure statement as per Bylaw 2021-09 Council Procedure Bylaw.

Carried

MINUTES 273/22

LEWIS:

THAT the minutes of the regular council meeting, held Tuesday, December 13, 2022, be approved as circulated.

Carried

ACCOUNTS FOR APPROVAL 274/22

BOESCH:

THAT the List of Accounts of Approval as presented by cheques #17726 to 17782, and other payments totaling an amount of \$1,286,619.57, be approved for payment.

Carried

FINANCIAL STATEMENTS 275/22

LEIPPI:

THAT the Statement of Financial Activities for the period ending November 30, 2022, be recorded as presented to Council.

Carried

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ANNUAL MUNICIPAL
REVENUE SHARING
DECLARATION
276/22

MOYSE:

THAT the Council of the Rural Municipality of Lajord No. 128 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant as follows:

- Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2021, Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of Council have filled and updated their Public Disclosure Statements, as required; and

FURTHER THAT we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

BYLAW 2022-11 FIRST
READING
277/22

BECHARD:

THAT Bylaw 2022-11 being a bylaw to amend Bylaw 2022-08 known as bylaw respecting buildings, be read a first time.

Carried

BYLAW 2022-11
SECOND READING
278/22

BOESCH:

THAT Bylaw 2022-11 being a bylaw to amend Bylaw 2022-08, be read a second time.

Carried

BYLAW 2022-11 THIRD
READING
279/22

RESCH:

THAT Bylaw 2022-11 being a bylaw to amend Bylaw 2022-08, be given three separate readings at this meeting.

Carried Unanimously

BYLAW 2022-11 FINAL
APPROVAL
280/22

LEWIS:

THAT Bylaw 2022-11 being a bylaw to amend Bylaw 2022-08, having been given three separate readings, now be adopted, signed and sealed with the effective date of this bylaw to be when final approval is received from the Ministry of Government Relations.

Carried

BYLAW 2022-12 FIRST
READING
281/22

LEIPPI:

THAT Bylaw 2022-12 being a bylaw to amend Bylaw 292 known as the Official Community Plan, be read a first time.

Carried

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BYLAW 2022-13 FIRST READING 282/22 SELINGER:
THAT Bylaw 2022-13 being a bylaw to amend Bylaw 293 known as the Zoning Bylaw, be read a first time.

Carried

OYAMA REGIONAL PARK – DATE EXTENSION 283/22 LEIPPI:
THAT the first loan repayment date with Oyama Regional Park be extended to December 31, 2023.

Carried

OYAMA PARK ADVISORY COMMITTEE MEMBERS 284/22 MOYSE:
THAT the following be appointed to the Oyama Park Advisory Committee:

- Stu Larson
- Debbie Pettigrew
- Jeremy Litzenberger
- Shawn Leibel
- Carla Thurmeier
- Troy Vonau
- Heather Marshall

Carried

COUNCIL REMUNERATION & MILEAGE 285/22 BECHARD:
THAT we set Council remuneration for January – December 2023, as follows:

Council Meetings	\$250/day
Committee Meetings	\$250/day or \$150/half-day
Development Committee	\$300/meeting
Conventions/Courses/Workshops	\$250 per day
Reeve’s Supervision of Office	\$250/day - (15 days)
Supervision of Public Works	\$250/day - (20 days)
Supervision Mileage	1900 Miles every 6 Months

AND FURTHER THAT we pay mileage while conducting municipal business as per the Government of Canada automobile allowance rates.

AND FURTHER THAT participating Council Members be covered by the Manulife Medical and Dental Plan with the employer paying 100% of the cost.

Carried

2023 COUNCIL MEETING DATES 286/22 BOESCH:
THAT the Rural Municipality of Lajord No. 128 set their regular council meeting dates for 2023 as follows:

- Tuesday, January 17, 2023 – 9:00am

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- Tuesday, February 14, 2023 – 9:00am
- Friday, March 10, 2023 – 9:00am
- Tuesday, April 11, 2023 – 9:00am
- Tuesday, April 25, 2023 – 9:00am – Budget Meeting
- Tuesday, May 9, 2023 – 8:00am
- Tuesday, June 13, 2023 – 8:00am
- Tuesday, July 11, 2023 – 8:00am
- Tuesday, August 8, 2023 – 8:00am
- Tuesday, September 12, 2023 – 8:00am
- Tuesday, October 10, 2023- 8:00am
- Monday, November 14, 2023 – 9:00am
- Tuesday, December 12, 2023 – 9:00am

Carried

CELL PHONE
ALLOWANCE
287/22

RESCH:

THAT the Administrator be reimbursed for her full cell phone bill in 2023, which is to be paid every 6 months.

AND FURTHER THAT the Assistant Administrator be given a cell phone allowance of \$50/month which is to be paid every 6 months.

Carried

RM ORGANIZATIONAL
CHART
288/22

LEWIS:

THAT the updated Organizational Chart for the Rural Municipality of Lajord No. 128 , be approved.

Carried

NOTICE OF PLANNED
PROCUREMENT
289/22

SELINGER:

THAT the Rural Municipality of Lajord No. 128 intends to participate in one or more procurements offered through the Saskatchewan Association of Rural Municipalities (SARM), between, January 1 – December 31, 2023. For further information and access to SARM's Request for Proposal (RFP) notices, please review the Government of Saskatchewan website at <https://sasktenders.ca/content/public/Search.aspx>

Carried

GRAVEL ROYALTY
AGREEMENT
290/22

LEIPPI:

THAT the Administrator be directed to work on a new gravel royalty agreement for another 9-year term.

AND FURTHER THAT we offer \$5.00/yard for Year 1-3, \$5.50/yard for Year 4-6 and \$6.00/yard for Year 7-9.

Carried

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FIRE DEPARTMENT KADER/RICETON AGREEMENTS 291/22	MOYSE: THAT the Administrator be directed to send out the approved memorandum of agreement to the Kronau and District Emergency Response and Riceton Volunteer Fire Department for signature.	Carried
RM158 - KADER 292/22	BECHARD: THAT the Rural Municipality of Lajord No. 128 give approval to the Reeve and Administrator to sign the Fire Protection Services Agreement with the Rural Municipality of Edenwold No. 158 and Kronau Fire Department.	Carried
CHRISTMAS HOLIDAYS 293/22	LEWIS: THAT the Christmas Stat days be set at December 23 and 26, 2022 and New Year's Stat day is January 2, 2023. AND FURTHER THAT the HR Committee Update be accepted that vacation days are to be used for any extra time off during Christmas.	Carried
PBI FEES 2023-2024 294/22	SELINGER: THAT the Rural Municipality of Lajord No. 128 agree with the fee review for 2023-2024 from Professional Building Inspections Inc.	Carried
SARM PSIP 295/22	LEIPPI: THAT the SARM Property Self-Insurance Program, having been reviewed and the necessary adjustments made, be approved for the 2023 renewal.	Carried
BEAVER BOUNTY 296/22	MOYSE: THAT the Rural Municipality of Lajord No. 128 will pay a beaver bounty of \$50/tail to the following approved contractor: <ul style="list-style-type: none">• Barry Gerein	Carried
CLOSED SESSION 297/22	LEWIS: THAT the time being 12:56pm, we go into a closed session to discuss personnel.	Carried
RECONVENE 298/22	LEIPPI: THAT the time being 1:50pm, we come out of the closed session.	Carried

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2023 PUBLIC WORKS HOURS 299/22	BECHARD: THAT the 2023 Public Works hours be set as follows: 100 Hours in Summer (May 1 to October 31) 80 Hours in Winter (November 1 to April 30) AND FURTHER THAT all employees start at a set time each day, which will be determined by the Manager of Public Works.	Carried
VACATION/RAIN/SNOW DAY POLICY 300/22	BOESCH: THAT the updated Vacation, Rain and Snow Day Policy, be approved.	Carried
SALARY/WAGES - 2023 301/22	RESCH: THAT we approve the attached 2023 salary/wage schedule for Administration and Public Works.	Carried
VACATION CARRY OVER 302/22	LEWIS: THAT we deny the vacation carry-over request for Employee #5.	Carried
PERFORMANCE POLICY AND REWARDS 303/22	LEWIS: THAT the updated Employee Performance Review Policy, be approved. AND FURTHER THAT no rewards will be issued to all RM Employees for 2022.	Carried
HAMLET OF RICETON MINUTES 304/22	MOYSE: THAT the minutes from the Hamlet of Riceton Board meeting held on November 13, 2022, be recognized as to receipt and filed.	Carried
HAMLET OF GRAY MINUTES 305/22	BECHARD: THAT the minutes from the Hamlet of Gray Board meeting held on July 7, 2022, be recognized as to receipt and filed.	Carried
CORRESPONDENCE 306/22	BECHARD: THAT we acknowledge the correspondence placed on the table for Council perusal and that the following list of correspondence from the December agenda and miscellaneous correspondence be filed and/or disposed of in the usual manner: <ul style="list-style-type: none">• 2023 HELP Subsidized Shelterbelt Tree Program Launch	

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- 2023 Weed Inspector & Land Manager Webinar – January 10, 2023
- APAS – Updates
- PBI – Newsletter – November 2022
- SARM News Release – Bill C-21 and its Recent Amendments That Will Criminalize Saskatchewan Residents Overnight
- Thank You Card to Operators – From the Shaw’s
- Western Potash – Progress Report – Update
- Winter Weights – Order 5

Carried

ADJOURNMENT
307/22

RESCH:
THAT this meeting be adjourned at 2:02pm.

Carried

Originally Signed By:

Originally Signed By:

Armond Gervais, Reeve

Lynette Herauf, Administrator