

# The Rural Municipality of Lajord No. 128

## Regular Meeting Minutes

Tuesday, December 10, 2024

Municipal Office - Lajord, Saskatchewan

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ATTENDANCE	PRESENT: Armond Gervais, Reeve Jason Brick, Councillor, Division #1 Scott Moyse, Councillor, Division #2 Todd Lewis, Councillor, Division #3 Lacey Selinger, Councillor, Division #4 Steven Leippi, Councillor, Division #5 Kris Boesch, Councillor, Division #6 Mason Resch, Councillor, Division #7  STAFF: Lynette Herauf, Chief Administrative Officer
ORDER	The meeting was called to order by Lynette Herauf the Chief Administrative Officer at 9:00am.
OATH OF OFFICE 422/24	BOESCH: THAT Armond Gervais – Reeve, Jason Brick – Division 1 Councillor, Todd Lewis – Division 3 Councillor, Steven Leippi – Division 5 Councillor and Mason Resch – Division 7 Councillor executed the Oath of Office or Reeve and Councillor and submitted the public disclosure statement as per Bylaw 2021-14 Council Procedure Bylaw.  Carried
ELECTION STATEMENT OF RESULTS 423/22	SELINGER: THAT the Returning Officer’s Statement of Results are affixed to these minutes and that we observe the results of the Election held on November 13, 2024.  Carried
PURELY CANADA 424/22	LEWIS: THAT the letter received from Purely Canada Terminals Corp. requesting a supplementary assessment for 2024, be recognized as to receipt and filed.  Carried
MINUTES 425/24	MOYSE: THAT the minutes of the regular council meeting held Tuesday, November 12, 2024, be approved as circulated.  Carried

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ACCOUNTS FOR  
APPROVAL  
426/24

SELINGER:  
THAT the List of Accounts for Approval as presented by cheques #19250 to #19290, and other payments totaling an amount of \$364,448.80, be approved for payment.

Carried

CANCEL AND RE-  
ISSUE CHEQUES  
427/24

MOYSE:  
THAT Administration be given approval to cancel and re-issue the October 31, 2024 payments due to the postal strike as follows:

- 19091 – Kronau Museum - \$1,232
- 19202 – Hastie, Colin - \$180
- 19209 – Gillchuk & Design - \$112,140
- 19216 – KADER - \$375
- 19217 – Kronau Curling Club - \$1,000
- 19218 – KCRC - \$1,000
- 19306 – Kelly’s Consulting Inc. - \$367.50
- 19223 – Kronau Museum - \$1,000
- 19231 – Princess Auto - \$380.47
- 19241 – Titan Environmental - \$2,874.90
- 19248 – Weber’s Tire Installation - \$305.25

Carried

ACCOUNTS  
RECEIVABLE  
OUTSTANDING  
428/24

BOESCH:  
THAT approval be given to the Chief Administrative Officer to transfer all AR outstanding accounts to tax.

Carried

PAYMENT  
429/24

BRICK:  
THAT approval be given to Administration to issue a cheque to AW Prairie Trenching Inc. for \$130, 103.04.

Carried

FINANCIAL  
STATEMENT  
430/24

RESCH:  
THAT the Statement of Financial Activities for the period ending November 30, 2024, be recorded as circulated to Council.

Carried

DEPUTY REEVE  
431/24

RESCH:  
THAT Councillor Todd Lewis, be appointed as the Deputy Reeve for a one-year term.

Carried

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SIGNING AUTHORITY  
432/24

BOESCH:  
THAT the Reeve Armond Gervais or Deputy Reeve Todd Lewis, and the Chief Administrative Officer Lynette Herauf or the Finance Officer Marlyss Bechard be designated as signing officers for cheques and other negotiable instruments for a one-year term.

Carried

TENDER PLOW  
433/24

RESCH:  
THAT the Chief Administrative Officer be given direction to put out a tender for the one used craig plow.

Carried

TRACTOR PURCHASE  
434/24

LEIPPI:  
THAT the Rural Municipality of Lajord No. 128 purchase a 2024 T6.180 Ford Tractor from E. Bourassa for a purchase price of \$103,350.53 with the premier warranty package and trade in the 2020 6155R John Deere Tractor.

Carried

RDARM  
435/24

MOYSE:  
THAT the Council and Chief Administrative Officer be given approval to attend the Regina District Association of Rural Municipalities convention on January 9 & 10, 2025 at the Atlas Hotel in Regina, with all expenses paid.

Carried

COUNCIL MEETING DATES  
436/24

BRICK:  
THAT the Rural Municipality of Lajord No. 128 set their regular council meeting dates for 2024 as follows:

- 9:00am - Tuesday, January 21, 2025
- 9:00 am - Tuesday, February 11, 2025
- 9:00am - Thursday, March 6, 2025
- 9:00am - Tuesday, April 8, 2025
- 9:00am - Tuesday, April 22, 2025 – Budget Meeting
- 8:00am - Thursday, May 8, 2025
- 8:00am - Tuesday, June 10, 2025
- 8:00am - Tuesday, July 8, 2025
- 8:00am - Tuesday, August 12, 2025
- 8:00am - Tuesday, September 9, 2025
- 8:00am - Tuesday, October 14, 2025
- 9:00am - Thursday, November 13, 2025
- 9:00am - Tuesday, December 9, 2025

Carried

COUNCIL COMMITTEES  
437/24

BOESCH:  
THAT the 2025 Council Committee appointments be approved as per the attached list.

Carried

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Councillor Mason Resch declared a conflict over the remuneration discussion regarding mileage and stepped out of the meeting at 11:37am.

Councillor Mason Resch came back into the meeting at 11:39am.

COUNCIL  
REMUNERATION  
438/24

LEWIS:  
THAT we set Council remuneration for January – December 2024, as follows:

Council Meetings	\$300/day
Committee Meetings	\$300/day or \$200/half-day
WP Development Committee	\$350/meeting
Conventions/Courses/Workshops	\$300 per day
Reeve’s Supervision of Office	\$300/day - (15 days)
Supervision of Public Works	\$300/day - (20 days)
Supervision Mileage	3,057 KM every 6 Months
Supervision Mileage – Kronau	1,528.5 KM every 6 Months

AND FURTHER THAT we pay mileage while conducting municipal business at \$0.70/KM.

AND FURTHER THAT participating Council Members be covered by the Manulife Medical and Dental Plan with the RM paying 100% of the cost for single or family coverage.

Carried

SALARY/WAGES -  
2025  
439/24

SELINGER:  
THAT we approve the attached 2025 salary/wage schedule for out-of-scope employees.

Carried

VACATION  
REQUEST CARRY  
OVER  
440/24

LEIPPI:  
THAT approval be given to employee #8 to carry over the 2024 vacation days to 2025 of 9.5 days

THAT approval be given to employee #13 to carry over the 2024 vacation days to 2025 of 5.59 days

THAT approval be given to employee #7 to carry over the 2024 vacation days to 2025 of 4 days.

AND FURTHER That all days must be taken by March 31, 2025.

Carried

LUNCH BREAK  
441/24

MOYSE:  
THAT the time being 12:14pm, we recess for lunch.

Carried

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RECONVENE  
442/24

RESCH:  
THAT the time being 1:54pm, we reconvene.

Carried

The Public Works Department attended the meeting from 12:54pm to 1:35pm to provide a public works update.

AGREEMENT FOR  
PURCHASE OF  
LAND  
443/24

MOYSE:  
THAT the Reeve and CAO be given approval to sign the agreement for sale of land to purchase 5.09 acres from ratepayer #30.  
AND FURTHER that approval be given to issue a cheque for \$33,085 for the purchase of the land.

Carried

MUNICIPAL  
REVENUE SHARING  
DECLARATION  
444/24

BRICK:  
THAT the Council of the Rural Municipality of Lajord No. 128 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant as follows:

- Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2023, Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of Council have filled and updated their Public Disclosure Statements, as required.

FURTHER THAT we authorize the CAO to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

GRADER BLADES  
445/24

BOESCH:  
THAT we purchase 2 sets of Sandvik blades from Dionco for \$6,698.75 plus gst for each set.

Carried

RMAA DIVISION 2  
CURLING  
446/24

RESCH:  
THAT the Rural Municipality of Lajord No. 128 council and staff enter a curling team in the Rural Municipal Administrators Association division 2 curling tournament in Kronau on January 29, 2025.

Carried

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MUNISOFT – EFT PROGRAM 447/24 LEWIS:  
THAT approval be given to the Chief Administrative Officer to purchase the Munisoft electronic funds transfer program.  
Carried

KRONAU HERITAGE MUSEUM 448/24 SELINGER:  
THAT the grant application received from the Kronau Heritage Museum for the fundraising done in 2024 be approved for \$1,601.30.  
Carried

Reeve Armond Gervais and Councillor Mason Resch declared a conflict of interest regarding Kronau Curling Club and left the meeting at 1:42pm.

Deputy Reeve Todd Lewis took over as chair of the meeting at 1:42pm.

Reeve Armond Gervais and Councillor Mason Resch came back into the meeting at 1:44pm.

Reeve Armond Gervais took over as chair of the meeting at 1:44pm.

KRONAU CURLING CLUB 449/24 LEIPPI:  
THAT the grant application received from Kronau Curling Club for fundraising and capital projects in 2024 be approved for \$5,208.80.  
Carried

COURT OF APPEAL – ELEVATOR ASSESMENT 450/24 BOESCH:  
THAT the Court of Appeal for Saskatchewan docket CACV4362 for ratepayer #1899 be recognized as to receipt and filed.  
Carried

ELEMENTAL ENERGY – SOLAR PROJECT 451/24 RESCH:  
THAT the information received from Elemental Energy for the proposed Prairiecoast Solar Project, be recognized as to receipt and filed.  
Carried

CIVIC ADDRESSING 452/24 LEWIS:  
THAT Administration be directed to submit an application for civic addressing for the RM.  
Carried

HAMLET OF LAJORD STREET SIGNS 453/24 BOESCH:  
THAT the Manager of Public Works be given direction to order and install street signs within the Unorganized Hamlet of Lajord.  
Carried

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DAVIN – PERMIT TO OPERATE – WSA 454/24      RESCH:  
THAT the permit to operate a hygienic waterworks for the Hamlet of Davin received from Water Security Agency be recognized as to receipt and filed.  
Carried

HAMLET OF RICETON MINUTES 455/24      SELINGER:  
THAT the Hamlet of Riceton Board Minutes from November 12, 2024, be recognized as to receipt and filed.  
Carried

HAMLET OF RICETON MINUTES 456/24      LEIPPI:  
THAT the Hamlet of Riceton Board Minutes from November 27, 2024, be recognized as to receipt and filed.  
Carried

OYAMA FINANCIALS 457/24      MOYSE:  
THAT the property management report received from West Oak Investments for Oyama Park for October 2024, be recognized as to receipt and filed.  
Carried

RCMP 458/24      BRICK:  
THAT the letter received from the RCMP regarding RCMP CTSS District Commander Update, be recognized as to receipt and filed.  
Carried

Councillor Lacey Selinger and Councillor Steven Leippi declared a conflict of interest due to personal relations with public works employees and stepped out of the meeting at 2:26pm.

Councillor Lacey Selinger and Councillor Steven Leippi came back into the meeting at 2:46pm.

CLOSED IN CAMERA SESSION 459/24      LEWIS:  
THAT we recess and continue deliberations *In Camera as a Committee of the Whole* at 2:26pm, as per section 120(2)(b) of *The Municipalities Act* for a discussion on human resources.  
Carried

RECONVENE 460/24      RESCH:  
THAT the time being 2:44pm we come out of the closed session.  
Carried

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PBI MATERIAL  
461/24

LEWIS:  
THAT the material received from Professional Building regarding construction code roles and responsibilities for municipalities and councils, barrier free exemptions and construction codes and responsibilities, be recognized as to receipt and filed.

Carried

CORRESPONDENCE  
462/24

SELINGER:  
THAT we acknowledge the correspondence placed on the table for Council perusal and that the following list of correspondence from the December agenda and miscellaneous correspondence be filed and/or disposed of in the usual manner:

- 306 Integrity Solutions – Independent Third-Party Investigative Service for Sask Municipalities
- APAS Accountability & Performance Review
- APAS Matters
- SK Recycles New Program

Carried

ADJOURNMENT  
463/24

LEIPPI:  
THAT the meeting be adjourned at 2:46pm.

Carried

***Originally Signed By***

***Originally Signed By***

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Armond Gervais, Reeve

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Lynette Herauf, Chief Administrative Officer