

## **Building Permit Application under *The Construction Codes Act***



### **Application Information** (Permit applicant can be an agent of the owner)

Company	Company name if applicable
Primary Contact	Primary contact for project
Address	Address
Postal Code	City or Town / Province
Phone	
Email	

### **Permit Information**

Project Location	Civic Address or Legal Description	
Project Description	Written description of project	
Project Type (check one)	<input type="checkbox"/> New Construction <input type="checkbox"/> Addition, Alteration, Repair or Renovation to Existing Building <input type="checkbox"/> Temporary Structure <input type="checkbox"/> Relocation of an Existing Building <input type="checkbox"/> Demolition of an Existing Building	
Attached	Code analysis <input type="checkbox"/> Yes <input type="checkbox"/> No Construction Plans and Specifications <input type="checkbox"/> Yes <input type="checkbox"/> No	
Building Area & Height	Area in square feet	Height in storeys
Value of Construction	\$	

### **For Office Use Only**

Tax Roll Number	
Permit Fees	

### **Owner Information** (Include all owners listed on the property title or attach in a separate sheet)

Company		
Project Contact		
Address	Address	
Postal Code	City or Town / Province	
Phone & Email		

**General Contractor Information** (A building owner can be identified as a self-contractor)

Company		
Project Contact		
Address	Address	
Postal Code	City or Town / Province	
Phone & Email		

**Lead Designer** (This is the individual responsible for the overall design... all other designers should be included on a separate sheet attached to this application)

Company		
Project Contact		
Address	Address	
Postal Code	City or Town / Province	
Phone & Email		

**Declaration by Applicant**

I hereby declare that the above statements contained within this application and attached drawings are true and correct. I agree that where required, a Development Permit must be issued in order for the Building Permit to be valid. Neither document relieves the owner, the applicant, or the owner's agent from complying with all municipal bylaws and/ or Provincial and Federal acts and regulations including the National Building Code (NBC) and the National Energy Code for Buildings (NECB) and the National Plumbing Code (NPC), and that it is my responsibility to ensure compliance with such legislation, regulations, bylaws and codes regardless of any plan review or inspections that may or may not be carried out by the building official, local authority or its authorized representatives. I agree that no construction shall commence without proper permits and approvals.		
Name		
Signature		
Date		

**Notes:**

A Code Analysis provides detailed information on provisions of the NBC, NECB, or NPC that apply to the specific project demonstrating design and construction is intended to meet minimum requirements.

Value of Construction is the total cost to the owner for the building construction in its completed form and includes the cost of all building work, materials of construction, building systems, labour and overhead and profit of the contractor and subcontractors.

Building area means the greatest horizontal area of a building above grade within the outside surface of exterior walls or within the outside surface of exterior walls and the center line of firewalls.

Building height (in storeys) means the number of storeys contained between the roof and the floor of the first storey.